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Agenda item 52
Follow-up to and implementation of the outcome of the 2002 International Conference on Financing for Development and the 2008 Review Conference

Proposed organization of work of the High-level Dialogue on Financing for Development

Note by the Secretary-General

I. Introduction

1. The General Assembly, in its decision 63/564 of 14 September 2009, decided to hold its fourth High-level Dialogue on Financing for Development on 23 and 24 November 2009 at United Nations Headquarters and requested the Secretary-General to prepare a note on the organization of work of that event. The present note is in response to that request.

2. The arrangements set out below have been formulated on the basis of the experience, format, modalities and organization of work of the three previous High-level Dialogues on Financing for Development, held on 29 and 30 October 2003,[1] 27 and 28 June 2005[2] and 23 to 25 October 2007.[3]

II. Organizational arrangements

A. Dates and venue

3. The High-level Dialogue on Financing for Development, comprising a series of plenary and informal meetings and multi-stakeholder round tables, will be held on Monday and Tuesday, 23 and 24 November 2009, at United Nations Headquarters in New York. It is proposed that the two plenary meetings on Monday, 23 November, be held in the General Assembly Hall, and that the informal interactive dialogue and the short closing plenary meeting on Tuesday,

[1] See A/58/436 and A/58/555 and Corr.1.
[2] See A/59/850 and A/60/219.
[3] See A/62/271 and A/62/550.

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24 November, be held in Conference Room 4. The venues of the multi-stakeholder round tables will be announced at a later stage. All scheduled meetings will be announced in the *Journal of the United Nations*.

B. Overall theme

4. It is proposed that the overall theme of the fourth High-level Dialogue be the following: "The Monterrey Consensus and Doha Declaration on Financing for Development: status of implementation and tasks ahead".

C. Schedule of meetings and organization of work

5. It is proposed that the High-level Dialogue consist of three plenary meetings on the overall theme stated above, an informal interactive dialogue on the theme proposed in paragraph 14 below and three multi-stakeholder round tables on themes to be determined at a later stage. The proposed programme of the High-level Dialogue is contained in the annex to the present note.

D. Plenary meetings

6. It is proposed that the plenary meetings, chaired by the President of the General Assembly, be held on Monday, 23 November 2009, from 10 a.m. to 1 p.m. and from 3 p.m. to 6 p.m. At these meetings, ministers and high-level officials attending the Dialogue will be able to make formal statements, on the understanding that the principle of precedence will be strictly applied. Each oral statement will be limited to five minutes, although this will not preclude the distribution of more extensive texts. No delegation will be allowed to speak more than once in plenary meetings. The inscription on the list of speakers will be announced in the *Journal of the United Nations*.

7. The plenary meeting on the morning of Monday, 23 November, will begin with the formal opening of the High-level Dialogue by the President of the General Assembly. At the opening, the Assembly will be able to take up any remaining organizational matters. The Secretary-General of the United Nations, the President of the World Bank, the Managing Director of the International Monetary Fund and the Director-General of the World Trade Organization will be invited to make statements.

8. At the beginning of the plenary meeting on the afternoon of Monday, 23 November, the President of the Economic and Social Council, the Secretary-General of the United Nations Conference on Trade and Development and the Administrator of the United Nations Development Programme, as the Chairperson of the United Nations Development Group, will be invited to make statements.

9. A short plenary meeting will be held on the afternoon of Tuesday, 24 November, immediately following the conclusion of the informal interactive dialogue, in order to enable the President of the General Assembly to make a concluding statement and formally close the High-level Dialogue.

E. Multi-stakeholder round tables

10. It is proposed that three multi-stakeholder round tables, on themes to be determined at a later stage, be held on the morning of Tuesday, 24 November, from 10 a.m. to 1 p.m., in conference rooms to be announced in the *Journal of the United Nations*.

11. Each round table will be chaired by two chairpersons to be appointed by the President of the General Assembly from among the ministers attending the High-level Dialogue, including those nominated by the regional groups; of the six co-chairpersons, three are to be drawn from developing countries and three from developed countries and countries with economies in transition. The President of the General Assembly may also invite the heads or high-level officials of relevant institutional stakeholders to act as lead discussants in the round tables.

12. Each round table will be open to participation by representatives of all Member States; 10 representatives of observers, relevant entities of the United Nations system and other accredited intergovernmental organizations; 3 representatives of accredited civil society organizations; and 3 representatives of accredited business sector entities. Each representative may be accompanied by one adviser. The list of non-State participants in the round tables will be established on a first-come, first-served basis, following an announcement in the *Journal of the United Nations*.

13. To promote an interactive discussion, no list of speakers will be established in round tables. The co-Chairs will call upon participants in the order in which they signify their desire to speak, on the understanding that the principle of precedence will be applied, to allow participation of ministers in attendance. All participants will be invited to speak from their seats and will be requested to avoid reading from written statements. Each oral statement will be limited to three minutes, although this will not preclude the distribution of more extensive texts.

F. Informal interactive dialogue

14. It is proposed that the informal interactive dialogue, chaired by the President of the General Assembly, be held on the afternoon of Tuesday, 24 November, in the form of an informal meeting with the participation of all relevant stakeholders. As on two previous occasions (in 2005 and 2007), it will focus on the theme "The link between financing for development and the achievement of the internationally agreed development goals, including the Millennium Development Goals".[4] The President of the General Assembly may invite the heads or high-level officials of major institutional stakeholders to make introductory remarks. Representatives of all relevant stakeholders, including organizations of the United Nations system, other

[4] In its resolution 60/265, the General Assembly decided "to dedicate a specific meeting focused on development, including an assessment of progress over the previous year, at each session of the General Assembly during the debate on the follow-up to the Millennium Declaration and the 2005 World Summit Outcome" (para. 56). This year, the General Assembly may wish to execute this mandate by effectively focusing the review of the progress towards the attainment of the broader United Nations development goals on the pointed discussion of financial means of implementation, particularly through the comprehensive and holistic approach of financing for development.

accredited international and regional organizations and accredited civil society and business sector entities, will be able to participate, to the extent possible.

15. The informal interactive dialogue will be open to participation by representatives of all Member States; 15 representatives of observers, relevant entities of the United Nations system and other accredited intergovernmental organizations; 5 representatives of accredited civil society organizations; and 5 representatives of accredited business sector entities. Each representative may be accompanied by one adviser. The list of non-State participants in the interactive dialogue will be established on a first-come, first-served basis, following an announcement in the *Journal of the United Nations*.

16. To provide for a free-flowing, interactive discussion, no list of speakers will be established. The President of the General Assembly will call upon participants, in the order in which they signify their desire to speak, on the understanding that the principle of precedence will be applied, to allow participation of ministers in attendance. The co-Chairs of the round tables and other participants may wish to refer to the outcomes of the discussions in the round tables. All participants will be invited to speak from their seats and will be requested to avoid reading from written statements. Each oral statement will be limited to three minutes, although this will not preclude the distribution of more extensive texts.

III. Participants

A. Member States and observers

17. The High-level Dialogue on Financing for Development, including the plenary and informal meetings, will be open to participation by all States Members of the United Nations, the Holy See, in its capacity as Observer State, and Palestine, in its capacity as observer, as well as intergovernmental organizations having received a standing invitation to participate as observers in the sessions and work of the General Assembly, in accordance with the rules of procedure of the General Assembly. Registration will be open with the United Nations Protocol and Liaison Service in New York, following an announcement in the *Journal of the United Nations*.

B. Institutional stakeholders

18. Representatives of other relevant intergovernmental organizations that were accredited to the Monterrey Conference on Financing for Development and its follow-up process, including the Doha Review Conference, as well as relevant organizations of the United Nations system, may participate in the multi-stakeholder round tables and informal interactive dialogue. Registration will be open with the United Nations Protocol and Liaison Service in New York, following an announcement in the *Journal of the United Nations*. Each multi-stakeholder round table will include 10, and the informal interactive dialogue 15, representatives of observers, entities of the United Nations system and accredited intergovernmental organizations other than observers. Their participation in the round tables and the informal dialogue will follow the practice established at the International Conference on Financing for Development and its follow-up process.

C. Civil society and the business sector

19. Representatives of non-governmental organizations and business sector entities are invited to participate in the multi-stakeholder round tables and the informal interactive dialogue, in accordance with the rules of procedure of the General Assembly. Registration, through the United Nations Non-Governmental Liaison Service and the Financing for Development Office of the Department of Economic and Social Affairs of the United Nations Secretariat, will be open to: (a) all non-governmental organizations that are in consultative status with the Economic and Social Council; and (b) all non-governmental organizations and business sector entities that were accredited to the Monterrey Conference on Financing for Development and its follow-up process, including the Doha Review Conference. Each multi-stakeholder round table will include three, and the informal interactive dialogue five, representatives of accredited civil society entities and the same numbers of accredited business sector entities. Their participation in the round tables and the informal dialogue will follow the practice established at the International Conference on Financing for Development and its follow-up process.

IV. Documentation

A. Pre-session documentation

20. The substantive documentation of the fourth High-level Dialogue on Financing for Development will include the following:

(a) Report of the Secretary-General entitled "Follow-up to and implementation of the Monterrey Consensus and Doha Declaration on Financing for Development" (A/64/322);

(b) Report of the Secretary-General entitled "Progress report on innovative sources of development finance" (A/64/189);

(c) Summary by the President of the Economic and Social Council of the special high-level meeting of the Council with the Bretton Woods institutions, the World Trade Organization and the United Nations Conference on Trade and Development (New York, 27 April 2009) (A/64/76-E/2009/60).

B. Post-session documentation

21. The President of the General Assembly will prepare a summary of the High-level Dialogue on Financing for Development, which will be issued as a document of the General Assembly.

C. Inputs from all relevant stakeholders

22. Background information for the High-level Dialogue on Financing for Development, including inputs received from all relevant stakeholders, will be posted and updated, on a regular basis, on the website of the Financing for Development Office at www.un.org/esa/ffd.

V. Media arrangements

23. Press materials will be prepared by the Department of Public Information for journalists covering the High-level Dialogue on Financing for Development. In addition, the documents counter in the media area will provide all Dialogue documents, as well as press releases on its plenary meetings, round tables and other events. They will also be made available electronically at www.un.org/esa/ffd.

24. The plenary and informal meetings of the whole, as well as press conferences, will be broadcast live into the media area and webcast live and on demand. A programme of special media briefings and press conferences will be announced.

VI. Side events

25. A series of special events, including briefings and panel discussions on issues related to financing for development, is normally organized by Member States, organizations of the United Nations system and accredited institutional and non-institutional stakeholders for the participants in the High-level Dialogue. The calendar of those events will be posted at www.un.org/esa/ffd.

VII. Recommendation

26. **The General Assembly may wish to consider the proposals contained in the present note and define, by the end of October 2009, the modalities of the High-level Dialogue, as appropriate.**

Annex

Proposed programme of the High-level Dialogue on Financing for Development (United Nations Headquarters, 23 and 24 November 2009)

Monday, 23 November

Plenary meeting

10 a.m.-1 p.m.	Opening by the President of the General Assembly of the High-level Dialogue on the overall theme "The Monterrey Consensus and Doha Declaration on Financing for Development: status of implementation and tasks ahead"
	Organizational matters
	Statements by the Secretary-General of the United Nations, the President of the World Bank, the Managing Director of the International Monetary Fund and the Director-General of the World Trade Organization
	Statements by ministers and high-level officials

Plenary meeting

3-6 p.m.	Statements by the President of the Economic and Social Council, the Secretary-General of the United Nations Conference on Trade and Development and the Administrator of the United Nations Development Programme
	Statements by ministers and high-level officials

Tuesday, 24 November

Multi-stakeholder round tables

10-1 p.m.	Round table 1
	Round table 2
	Round table 3

Informal interactive dialogue

3-5.45 p.m.	Informal interactive dialogue on the theme "The link between financing for development and the achievement of the internationally agreed development goals, including the Millennium Development Goals"

Plenary meeting

5.45-6 p.m.	Concluding statement by the President of the General Assembly Closing of the High-level Dialogue